

St. Barnabas on the Desert
Memorial Acceptance and Fine Arts Committee

Minutes: June 14, 1999

Call to Order: Following an opening prayer, the meeting was called to order at 1:35 PM in the Library by Nancy Harvey, chair.

Members Present: Nancy Harvey, Tom Baker, Tammy Underwood, Nancy Fagan, Peggy Iacobelli, Nancy Coppin, Joby Lamont, Ann Goodman.

Guest: Stan Drozdowski

Minutes: The minutes of the May 10, 1999 meeting were approved with the following corrections; The Frank Donaldson Memorial was designed by Michelle Ditson, The Rebecca Huntress Memorial consists of two (2) white stoles, two (2) hangings, a burse and veil. The barbecue is being paid for with funds from Vision 2000, not the Memorial Enhancement fund.

Financial Report:

Bank of America 5/31/99 \$4619.20 from the sale of the book
Harris Trust statement due 6/30/99

New Member: Nancy welcomed new committee member Tom Baker.

Campus Flora Project: Stan Drozdowski presented ideas for a horticultural project. Jean Cote would incorporate symbolic biblical plantings into the campus landscaping. The Rector, Vestry, Buildings and Grounds and Fine Arts committees are being apprised of the concept. A legend with pictures might be prepared for identification and educational purposes.

Old Business:

Frank Donaldson Memorial: The green burse and veil was consecrated at the 7:45 service on 6/6/99.

Rebecca Huntress Memorial: Nancy Fagan made the following motion:

The committee recommends expenditure of \$2750 (\$900 from the Rebecca Chambers Huntress Memorial, \$550 from the Rebecca Huntress Fine Arts Memorial and \$1300 in interest from the Memorial Enhancement Fund) for a white burse, two stoles and two hangings to be designed and crafted by Lee Porzio.

Nancy Coppin seconded, motion carried.

Jack Huntress Memorial: Nancy H. and Wilma B. visited with Lee Porzio regarding the white chasuble and 2 stoles. The chasuble will be unlined and shorter than the others.

Sanctuary Carpet, Pews, and Conservation of Tapestry: The committee recommends the sanctuary carpet be cleaned and repaired. To attain maximum tapestry life, it should be repaired and cleaned now, at a cost of approximately \$900 plus scaffolding. When the carpet is removed and/or replaced, the tapestry needs to be protected from the resultant dust. Conservation and repair again in 10-15 years will extend the tapestry's life to a total of 30 years. Tammy Underwood made the following

Motion:

The committee recommends repairing the tapestry as soon as possible to maintain its maximum life.

Ann Goodman seconded, motion carried.

Allen Ditson can refurbish the wooden furnishings of the sanctuary on site.

Parish Skylights: Ann Goodman investigated options to the remote control Hunter Douglas skylight covers. A manually operated system would cost \$3300. The committee recommends the installation of skylight covers with remote control, rather than the manual operation. The vote of April 12, 1999 allocating not more than \$3000 for the covers, stands. The committee suggests investigating decorator discounts.

Stations of the Cross: On June 22, the Rector, Tammy and Nancy H. will meet with the Ditsons to determine the size and location of the Grace Kaufmann memorial.

Meeting with the Rector: A five year plan is being prepared, and should be available the first of the year.

Jean Loetterle Memorial: The Alms basins will be incorporated into the corner cabinet for the chapel, see attached sketch. Nancy Coppin made the following motion:

The committee recommends the expenditure of \$530 for two (2) Bruce Gurley designed and produced alms basins.

Ann Goodman seconded, motion carried.

Memorial Book: The first draft of the book will be available by Labor Day.

Copyright: A draft document has been written and is being reviewed by the committee.

Needlepoint Books: The needlepoint books have arrived and will be stored in the Barnabas Room, each identified with a bookplate.

Comment Box: tabled

Year-End Gathering: Nancy thanked Tammy Underwood for hosting the year-end party at her home on May 11.

New Business:

Chapel Shelves: Plans for Roger Heldenbrand to install shelves in the chapel have been postponed for the time being.

Chapel outside Light: Peggy Iacobelli made the following

Motion:

The committee approves the expenditure of funds, not to exceed \$1350 for Allen Ditson to design and create a light for the outside of the chapel as per the model.

Nancy C. seconded, motion **carried**.

Credence Table: Nancy C. made the following

Motion:

The committee approves the expenditure of \$2538.27 for Bruce Gurley to design and create a credence table for the chapel as per attached sketch.

Tammy seconded, motion **carried**.

Charles Allen Memorial: The family would like something for youth. Kate Steider will submit ideas to the committee after speaking with the family.

Reception Area: The carpets have been cleaned and walls painted. Furniture from Crate and Barrel will arrive tomorrow. Tammy and Dee worked on the project. The project was paid for with money from the Frick Fund.

Adjournment: Nancy Harvey closed the meeting with a prayer at 3:15.

Respectfully Submitted,



Peggy Iacobelli
Secretary