

STANDING RULES FOR THE MEMORIAL ACCEPTANCE AND FINE ARTS COMMITTEE

The committee shall be known as the Memorial Acceptance and Fine arts Committee; shall consist of not less than eight and not more than thirteen active members. The Chairman of this committee shall be appointed by the committee and approved by the Rector, and the members, chosen by this committee, shall be approved by the Rector. One member of the committee shall also be a member of the Altar Guild.

There shall be an Assistant Chair, a Secretary and a Treasurer elected by the members. The Assistant Chair shall act in the absence of the Chair. The Secretary shall keep accurate minutes of all meetings held and an up-to-date list of policies decided upon by the committee. The Treasurer shall keep a complete record of expenditures and an up-to-date record of fund and bank balances.

Active members shall be expected to attend regularly scheduled meetings and to perform their share of duties assigned by the Chair. If this becomes impossible, they may resign or, at the request of the Chair, become Advisory members without vote. Vacancies on the committee shall be filled by majority vote, and the number of Active Members decided upon.

Responsibilities of the committee shall include presenting to the Clergy and Vestry an over-all plan for the furnishing of the church, and when this is approved and the money appropriated, to implement the plan. It shall be understood that members of the parish wishing to make a memorial gift or a gift other than money must have the approval of the committee before it is accepted for the church. This does not include plantings outside the buildings, but does include any furniture, statuary, or other art objects.

POLICIES

The word "policy" shall be used to define a unanimous decision of the committee regarding long term plans for the furnishings and equipment of the church buildings, and a unanimous decision of the committee shall be necessary to change or delete any policy so voted. The church proper is considered contemporary in design and no furnishings shall be in conflict with this feeling. The chapel proper is

considered Renaissance in design and no furnishings shall be in conflict with this feeling.

Any markings on memorial gifts shall be unobtrusive and inconspicuous