

MAFA Mission Scope

Mission-

The mission of the Saint Barnabas Memorial Acceptance and Fine Arts (MAFA) committee is to uphold and maintain the aesthetic tradition of Saint Barnabas worship spaces and to maintain the Memorial and Donor Gift Records of the church.

Scope -

To accomplish their mission, the scope of MAFA includes the following:

Furnish Saint Barnabas places of worship-

- Identify areas of need or opportunity.
- Coordinate with Rector and Vestry, either directly or through Rector appointed staff or committees, to furnish and maintain the aesthetic beauty of our worship spaces.

Execute Memorial/Gift process-

- When appropriate and relevant, work with donors to match interests in giving to identified opportunities.
- Coordinate consecration of gifts as appropriate.
- Maintain Memorial and Donor Gift Record.

Conserve Saint Barnabas aesthetic furnishings and art-

- Inventory
- Identify needs for repair or replacement. Recommend response. If appropriate, take to Vestry for funding. Coordinate with staff, other committees or outside contractors for completion.

Decorate places of worship for Seasons-

- Lent, Easter, Thanksgiving, Christmas

Communicate and Foster Aesthetic Traditions of Saint Barnabas-

- Education, Tours, Publications, Brochures, Consult, Coordinate, Facilitate-
- When requested, interact with other Saint Barnabas committees as decisions are made to furnish campus buildings.

Funding -

Funding for MAFA initiatives is available from general operating funds of the church, the Saint Barnabas MAFA Fund, and/or other funds held by the church. The source for each initiative is determined by the scope and nature of the initiative. Minor maintenance projects may be referred to the Saint Barnabas staff for funding through the general operating budget. Larger initiatives may be funded through MAFA funds or other church funds, as follows:

- Initiatives valued at less than \$1000 may be funded directly from MAFA funds. Committee members may request payment for these initiatives from MAFA funds or submit receipts for reimbursement.
- Initiatives valued at over \$1000 require Vestry approval. Committee members will work with the Treasurer to assess funding possibilities prior to Vestry consideration.

Memorial Book Record -

The Memorial and Donor Gift Record will be maintained as a record of donors whose gifts have enriched Saint Barnabas worship spaces, campus facilities or ministries. The staff will maintain records of all gifts received. Entries to the Memorial Book will be made as follows:

- As a project is completed, memorials and donor gifts used to furnish worship spaces or campus facilities will be memorialized with a description of the item or project and the date of completion or consecration.
- Once each year, an entry will be made in the Memorial Book Record listing memorials and donor gifts used to fund ministries during the proceeding year. The staff will serve as a resource to provide a list of ministries funded by gifts and memorials during that year.